

**HOUSING AUTHORITY OF THE CITY OF CHILTON**  
**312 Bonk Street**  
**Chilton, WI 53014**  
**Phone: (920) 849-7042 Fax: (920) 849-2226**  
**Website: chilton.govoffice.com**

Regular Meeting  
April 14, 2021  
Minutes

Community Room  
Stanton Place

Chairman Barbara Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call –Loose, Pagel Weber and Kasper present. Connors present as recording secretary.
2. Minutes – Pagel moved to accept the minutes of the regular February 10, 2021 meeting as submitted. Motion seconded by Loose and carried.
3. Audience Participation: None
4. Executive Director's report
  - a. Financial – Balance in checking as of 04/01/21 is: \$39,200.34  
CFP: \$0; Savings Account: \$70,763.31.
  - b. Status of apartments: Stanton Place: 31 units occupied, 1 pending – Eleven (11) names on the waiting list.  
Family - 12 units occupied — Nine (9) names on the waiting list.
  - c. Invoices and other transactions are as follows: March invoices in the amount of \$19,950.54 were reviewed and approved. Invoices beginning April 1 to date in the amount of \$14,792.01 also approved. Deposits for March were \$19,976.62; to date for April - \$14079.47
5. Old Business – None
6. New Business
  - a. February financials reviewed.
  - b. Covid Vaccination Update – 94% of tenants at Stanton Place have had both vaccines. To date, there have been 2 Covid cases which both have recovered.
  - c. Capital Funds Award for 2021 will be \$81,523.00
  - d. Maintenance – change in staff occurred effective April 5. An existing tenant was hired for light maintenance duty. All other work will be completed by specific contractor. Work began to complete the roof installation at Stanton Place. Quotes will be received to build a garbage coral at the Court Street units.
  - e. Resolution 209-21 authorizing Executive Director to pursue Section 18 disposition was approved by the Board. Moved by Kasper and seconded by Loose.

Meeting adjourned at 8:50 a.m.

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Colleen Connors, Executive Director

Dated: April 16, 2021